

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

May 4, 2004  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome

President El-Hajj called the meeting to order at 7:15 p.m.

Members present:

Dianne El-Hajj, President  
Cathy Abel, Vice President  
Dustin Burns, Clerk  
Julie McIntosh, Member  
Barbara Ryan, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
Dr. Patrick Shaw, Assistant Superintendent, Educational Services  
John Tofflemire, Director, Human Resources  
Linda Vail, Recording Secretary

2. President El-Hajj invited Davis Bartholomew, a first grade student from Sycamore Canyon, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda

Member Abel moved to change the agenda by moving consent item E.2.3. to precede public communication. It was moved and seconded to approve the agenda as changed.

***Motion: Abel                      Second: Burns                      Vote 5-0***

**B. REPORTS AND PRESENTATIONS**

1. Superintendent's Report
  - 1.1. Requests for Use of Facilities
  - 1.2. Enrollment Report
  - 1.3. Developer Fees Collection Report
  - 1.4. Claims Against the District
  - 1.5. Schedule of Upcoming Events
2. Spotlight on Learning-Carlton Hills School "Writing Circles"  
Dr. Cindy Slatinsky introduced Carlton Hills' teachers who shared samples and an explanation of writing progression across the grade levels.

Consent Item E.2.3.      Acceptance of Donations (moved on agenda)

Pres. El-Hajj introduced Mayor Voepel and acknowledged the generosity of the City of Santee in donating computers to the District. It was moved and seconded to accept the donation of computers as listed on Item E.2.3.

***Motion: Abel                      Second: Burns                      Vote 5-0***

**C. PUBLIC COMMUNICATION**

President El-Hajj invited members of the audience to address the Board about any item not on the agenda.

Larry Lay, a District teacher and community member, urged the Board to keep Sycamore Canyon School open. He also spoke of the valued services from the publications department and the importance of instructional assistants.

Dan O'Brien, president of Santee Chamber of Commerce, spoke about the prospective building in Santee and the possible impact of closing Sycamore Canyon.

Jennifer Barker, a Sycamore Canyon parent, spoke on behalf of keeping Sycamore Canyon open.

Melody Bartholomew, a Sycamore Canyon parent, urged the Board to keep Sycamore Canyon open.

Dan Bartholomew, a Sycamore Canyon parent, spoke of the special uniqueness of Sycamore Canyon School and asked if Sycamore Canyon closes, when will parents know where their children will be attending school. He also said parents should have budget information available on the District web site.

Maria Lenhoff, of the Save Sycamore Committee, presented the Board with a student signed attendance commitment. She reported that the group has raised over \$12,000. She has met with Barratt & Barratt, and they are making a sponsoring commitment of \$5,000 to the "Save Sycamore Canyon" cause.

Steve Wallace, a Sycamore Canyon parent, read a note from his daughter about how important Sycamore Canyon is to her.

**D. PUBLIC HEARINGS (none)**

**E. CONSENT ITEMS**

Consent Item E.2.7. Approval of Agreement for Audiovisual Services, was pulled by Member Burns for a separate vote.

**Motion: Abel                      Second: McIntosh                      Vote 4-0 (Burns, abstained)**

Consent Item E.4.1 Personnel, Regular, was pulled for separate consideration. Board members expressed concern about leave requests Nos. 7 and 14. It was moved and seconded to approve Item E.4.1 with the exception of leave requests Nos. 7 and 14. The Board asked Mr. Tofflemire to investigate further the needs of the two excepted leaves and bring to next meeting.

**Motion: Ryan                      Second: Abel                      Vote 5-0**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. It was moved and seconded to approve the remaining Consent Items.

**Motion: Abel                      Second: McIntosh                      Vote: 5-0**

**Superintendent**

1.1. Approval of Minutes

**Business Services**

2.1. Approval of Travel Requests

2.2. Approval/Ratification of Revolving Cash Reports

2.3. Acceptance of Donations

- 2.4. Adoption of Resolution Requesting Temporary Transfer of Funds
- 2.5. Approval of Interdistrict Attendance Agreements
- 2.6. Approval of Agreement with WestEd
- 2.7. Approval of Agreement for Audiovisual Services (pulled by Burns)
- 2.8. Approval of Agreement for Administrative Services and Adoption of Resolution No. 0304-32, Public Agency Retirement System (PARS) Resolution
- 2.9. Adoption of Resolution No. 0304-33, California State Teachers' Retirement System (CALSTRS) Resolution

#### **Educational Services**

- 3.1. Approval of the Title VII Grant Final Report
- 3.2. Approval of Extended Field Trips: to the Simon Wiesenthal Museum of Tolerance in Los Angeles, CA and Boomers in El Cajon, CA for Students in the After-school Leadership Program at Cajon Park, Pepper Drive and Prospect Avenue Schools
- 3.3. Approval to Apply for the Community-Based English Tutoring (C-BET) Program for 2004-05
- 3.3. Ratification of Student Exclusion and Readmission to School for Student #91.

#### **Human Resources**

- 4.1. Personnel, Regular (with exception of leave requests C.7 and C.17)

### **F. DISCUSSION AND/OR ACTION ITEMS**

#### **Superintendent**

- 1.1. Parent Survey on Board Goals Reflecting Attitudes about School Service and Parent Involvement

Dr. Johnson presented a draft parent survey to address the Board's assessment of Board Goals #3 and #4. All Board members approved the survey. It was recommended to send them home in October with Federal Survey Cards to eliminate postage and have the highest return date. Member Abel does not feel that any money should be spent on this at this time. More direction will come when the budget items are decided next month. There was no action taken. The Board directed the Superintendent to place the potential cost on the budget reduction list on May 18, 2004.

- 1.2. PowerSchool Staffing Implementation Proposal for 2004-05

Dr. Johnson introduced Bev Blaylock, Director of Technology, who shared several options to reorganize staff to provide more accurate and centralized data collection and reporting in order to satisfy State and Federal requirements for funding.

Caren Ostrander, a school secretary, spoke on the coverage and duties of the school office and the effects if Student Records Secretaries were eliminated.

Teresa Edgerton, CSEA president, shared that she feels decisions are being rushed and that the Student Records Secretaries hours are being reduced but the work is not being reduced.

Louise Jones, school secretary, reported on the second year of PowerSchool implementation at the "model school."

Member Burns preferred Option E which included some centralized staff, continued school coverage and a cost savings. Member McIntosh moved to approve Option E.

**Motion: McIntosh**

**Second: El-Hajj**

**Vote: 3-2-(Abel-No, Ryan-No)**

#### **Business Services**

2.1. Transportation Costs Study

Dr. Johnson introduced Carolyn Harness and Debbie Griffin, Director of Transportation, who presented a study on transportation fees and other transportation options to reduce costs. It was reported that bussing costs for modified day are minimal. A proposed bell schedule change was shown which could save over \$30,000.

Patricia Hocking, a District bus driver, spoke about the special needs of Special Education riders and asked the Board not to increase the number of riders on special education buses.

The Board members concurred that a decision on this item would be best decided at the May 18<sup>th</sup> meeting. No action was taken.

2.2. Discussion of 2004-05 District Budget

Dr. Johnson presented the list of recommendations for budget reductions that was compiled from reports from several committees. The information will be provided again for the May 18 meeting. The format was appropriate and the Board asked that the items that have already been put into place be removed or listed separately. No action was taken.

Deborah Hendrickson, a district music teacher, advocated for the music program and for options to save the music program for the students. She invited Board members to a recorder concert at Trolley Square on June 14. She requested that pianos not be placed in surplus and that teachers be showed how they can use them in their classrooms.

**Educational Services (None)**

**Human Resources**

4.1. Consideration of Specific Classified Positions for Inclusion or Removal in Board Resolution No. 0304-30

John Tofflemire presented the list of positions requested to be included in the Board Resolution to issue lay-off notices to provide flexibility when the Board makes budget decisions at the next meeting.

Judy Miller and Deborah Little, special education teacher and instructional assistant. invited Board members to visit her class to see the need to not reduce her instructional assistants' hours due to the complex situation in their classroom.

Sue Sarmiento, district employee, spoke on behalf of her personnel assistant/substitute caller position and the need to keep the position to attend to the AVS system and teacher substitutes.

Stan Molina, CSEA representative and maintenance & operations employee, stated his hope that after the May budget revise, the Board would look at classified positions again. He thanked the Board for the amount of consideration they give to their decisions.

Mike Krysinski and Reuben Pena, publication technicians, spoke on the impact of reducing or closing the publications department.

Member McIntosh asked for more information about the costs of the publications department before making a decision on May 18. Information should include the cost to buy more machines for the schools if the department was eliminated and if it is feasible to increase their prices. No action was taken.

Members voted on positions or groups of positions separately for inclusion into Resolution No. 0304-30. The votes were as follows:

Particular Kind of Service or Program	General Fund Impact	Motion	Seconded	Vote
One Craftworker III (Plumbing) reduced to Craftworker II		Ryan	Abel	5-0
One Grounds Maintenance Worker I	\$49,229	Ryan	Abel	5-0
Lead Warehouse Worker/Delivery Driver (reduce 4 hours)	\$27,938	Ryan	Abel	5-0
<b>HIPPY Program</b>				
HIPPY Coordinator		Abel	McIntosh	5-0
Two Accounting Assistant II's (reduce 11.75 hours) (Changed from 4.5 hours due to employee resigning from district.)	\$68,760	Abel	Ryan	5-0
Two Publications Technicians (reduce from 12-mo. to 11-mo.)	\$ 7,822	Burns	Ryan	5-0
One Computer Support Technician I	\$53,645	Abel	McIntosh	5-0
One Web Development Specialist (vacant)	\$14,182	Abel	McIntosh	5-0
<b>Sycamore Canyon Positions</b>				
One Student Records Secretary (4 hours)	\$18,383	Burns	McIntosh	5-0
Site Custodian (reduce 2 hours)	\$ 9,983	Burns	McIntosh	5-0
One Library/Media Clerk I	\$ 21,621	Burns	McIntosh	5-0
Nine Student Records Secretaries	\$233,338	Abel	McIntosh	5-0
One Clerk Typist II (4 hours)	\$16,890	Abel	McIntosh	5-0
One Personnel Assistant/Substitutes (4.25 hours)	\$24,845	Abel	McIntosh	5-0
One Secretary II (Department) (vacant)	\$54,013	Abel	McIntosh	5-0
One Assistant Mechanic (reduce 2 hours) (Recommended only if Regular Ed transportation is eliminated.)	\$15,961	Abel	McIntosh	5-0
Custodian II (12 hours) (8 hours are vacant)	\$65,003	Abel	McIntosh	5-0
<b>Positions In the Event Sycamore Canyon is Closed</b>				
One Site Custodian (8 hours)	\$39,932	McIntosh	Ryan	5-0
One Custodian II	\$44,198	McIntosh	Ryan	5-0
One Secretary II (School)	\$42,971	McIntosh	Ryan	5-0
Fourteen Instructional Assistant, Special Education I's (reduce 1 hour)	\$50,281	McIntosh	Ryan	4-1 (Burns-No)
Six Instructional Assistant, Special Education I's (reduce 1.5 hours)	\$26,805	McIntosh	Ryan	4-1 (Burns-No)
Twenty Instructional Assistant, Special Education II's (reduce 1 hour)	\$73,886	McIntosh	Ryan	4-1 (Burns-No)
Nine Campus Aides	\$41,194	McIntosh	Ryan	4-1 (Burns-No)

- 4.2. Adoption of Resolution No. 0304-30 to Reduce Hours and/or Work Year of Identified Classified Employees and to Lay Off Identified Classified Employees

**Motion: Ryan                      Second: Abel                      Vote: 5-0**

- 4.3. Consideration of Special Leaves for the 2004-05 School Year  
 Mr. Tofflemire brought forth special leaves for the Board to consider.

Burns motioned to deny the leave requests based on the facts that these requestors all occupy other jobs, many in other school districts.

**Motion: Burns                      Second: Ryan                      Vote: 4-1 (El-Hajj-no)**

4.4. Adoption of Resolution No. 0304-34 for Reduction in Services for Specific Certificated Management Positions

The Board voted on each position separately for inclusion into Resolution No. 0304-34. With each position receiving a majority of the votes, Resolution No. 0304-34 was adopted.

Position	Employee #	Motion	Second	Vote
Vice Principal	1	Ryan	McIntosh	5-0
Vice Principal	2	Ryan	Burns	5-0
Vice Principal	3	Abel	McIntosh	3-2 (Burns-No, Ryan-No)
Vice Principal	4	Abel	McIntosh	3-2 (Burns-No, Ryan-No)
Director Middle School	642220	Ryan	McIntosh	5-0

4.5. Adoption of Resolution Directing Service of Final Notice of Nonreemployment to Certain Certificated Employees (Education Code Sections 44949, 44954, 44955)

**Motion: Abel                      Second: McIntosh                      Vote: 5-0**

**G. BOARD POLICIES AND BYLAWS**

1. First Readings (None)
2. Second Reading
  - 2.1. Second Reading: Review/Revision: BP 1312.3 Uniform Complaint Procedures

**Motion: Abel                      Second: Ryan                      Vote: 5-0**

**H. BOARD COMMUNICATION**

Member Ryan gave an update on SB1599 and the concern that there will be opposition. The Board will provide a list of specific items for use of the money to satisfy any concerns. The Board will submit reading specialists, Community Day School, vice principals, class size reduction and keeping Sycamore Canyon open as priorities.

The CSBA Delegate Assembly discussion on the State budget suggests that revenue may be higher than projected. The May revise will come out May 13. Member Ryan said Dede Alpert is proposing flexibility in textbook funding.

President El-Hajj will attend the Technology Committee meetings as the meeting dates conflict with Member Ryan's schedule.

President El-Hajj and Member McIntosh will attend the library committee meeting on May 19<sup>th</sup>.

Member Burns spoke about the parent survey and strongly believes that the Board needs to get input from the community and to hear about what we are doing that is outstanding and where we can improve. He also shared about the visit to the shared campus program in Temecula and the concerns of sharing school space among two schools.

**I. CLOSED SESSION**

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employee Discipline/Dismissal/Release
2. Conference with Labor Negotiator  
*Agency Negotiator: John Tofflemire, Director, Human Resources*  
*Employee Organizations: Santee Teachers Association (STA)*  
*California School Employees Association (CSEA)*
3. Student Discipline Matters
4. Conference with Real Property Negotiators  
*Location: Renzulli Site*  
*Agency Negotiator: Lis Johnson, Superintendent*

The Board entered closed session at 11:16 p.m.

**J. RECONVENE TO PUBLIC SESSION/ ADJOURNMENT**

The Board reconvened to public session at 1:10 p.m. No action was reported. The May 4, 2004, regular meeting adjourned at 1:10 p.m.

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Dustin Burns, Clerk

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Lisbeth A. Johnson, Ed.D, Secretary